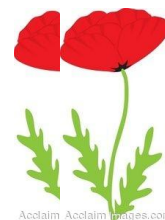


Georgetown Girl Scout House Reservation Confirmation
1511 Laurel Street, Georgetown, TX 78626



Please leave a copy of this completed Cleaning Checklist after your sleepover in the Reservations Folder on the door to Kitchen A.

The code to the Cleaning Cabinet in Kitchen A is 0623

Also please fill out the Attendance Sheet hanging on the wall between the door B and C.

Meeting Rooms

- ☐ Wipe down counter tops
- ☐ Vacuum (and empty vacuum canisters)
- ☐ Return all items to their original place
- ☐ No tape on walls or ceiling

General

- ☐ Take out all trash to outside can (at street or on side of house)
- ☐ Place new trash can liners in trash cans (new liners are under the kitchen sinks)
- ☐ Sweep front porch if needed
- ☐ Turn off all indoor lights
- ☐ Close all windows
- ☐ Lower and close blinds
- ☐ Lock all doors
- ☐ Return thermostats to original setting if they were changed

Fire Ring

- ☐ Remove ashes and take them with you—DO NOT PUT IN THE TRASH CAN
- ☐ Use and return tools to shed—key is located on the wall in kitchen A
- ☐ Lock shed and return key to original location
- ☐ Observe all Burn Bans applicable at time of use

Date completed: _____

Leader signature: _____

Bathrooms

- ☐ Wipe mirrors
- ☐ Clean sinks
- ☐ Clean toilets
- ☐ Sweep
- ☐ Mop

Kitchens

- ☐ Wipe down counter tops
- ☐ Clean sinks
- ☐ Sweep/mop
- ☐ Wash, dry and put away dishes
- ☐ Wipe down appliances (stove top and over/fridge fronts)
- ☐ Dirty dishtowels can be placed in the mesh bags by kitchen sinks
- ☐ Clean microwave and oven if spills occur
- ☐ Use only your food and drink items, please remove your items when you leave

***** PLEASE CLEAN THE HOUSE BEFORE YOU GO. *****