

Burnet Girl Scout House Reservation Confirmation

505 E. Tate St., Burnet, TX 78611

Please leave a copy of this completed Cleaning Checklist after your sleepover on the kitchen counter.

Meeting Rooms

- ☐ Wipe down counter tops
- ☐ Vacuum (and empty vacuum canisters)
- ☐ Return all items to their original place
- ☐ No tape on walls or ceiling

General

- ☐ Refill paper towels dispenser, replace soap, toilet paper
- ☐ Cleaning supplies, trash bags, and soaps are located under the kitchen and bathroom sinks.
- ☐ Brooms are located in the Utility closet
- ☐ Trash Cans are 2 blue (trash) 1 green (recycling)- no pizza boxes!
- ☐ Sweep floors, wipe down tables, chairs and counters
- ☐ Sweep front porch if needed
- ☐ Turn off all indoor lights
- ☐ Close all windows
- ☐ Lower and close blinds
- ☐ Lock all doors
- ☐ Return thermostats to original setting if they were changed

Date completed: _____

Leader signature: _____

Bathrooms

- ☐ Wipe mirrors
- ☐ Clean sinks
- ☐ Clean toilets
- ☐ Sweep
- ☐ Mop
- ☐ Trash bags can be found under sinks

Kitchens

- ☐ Wipe down counter tops
- ☐ Clean sinks
- ☐ Sweep/mop
- ☐ Wash, dry and put away dishes
- ☐ Wipe down appliances (stove top and over/fridge fronts)
- ☐ Clean microwave and oven if spills occur
- ☐ Kitchen trash bags can be found under sink
- ☐ The drinks, snacks, plates, napkins, and foil pans in the kitchen are not for rental use. Use only your food and drink items, and please remove your items when you leave

Fire Ring

- ☐ Remove ashes and take them with you—DO NOT PUT IN THE TRASH CAN
- ☐ Observe all Burn Bans applicable at time of use

We hope you enjoyed your stay at the Burnet Girl Scout House!